

**Moorestown Library
Board of Trustees Meeting**

**Moorestown Library
111 West Second Street
Moorestown, NJ 08057**

**OFFICIAL ACTION
Meeting Minutes
November 19, 2025
7:00 PM**

Members in Attendance: Deborah Atherholt, Joan Bernstein, Jackie Brownell, Caroline Joyce, Mary McMahon, Dara Purvis, Melissa Vance. Joan Serpico—Library Director

Members Absent: Kevin Aberant, Shan Martin

The meeting was called to order by Mary McMahon at 7:00 pm

Motion for a Revised Agenda, Dara Purvis, second Joan Bernstein

I Open Public Meetings Act Statement

“Notice of this meeting has been provided in accordance with the Open Public Meetings Act” by:

1. Posting a notice on the bulletin board at the Library and Municipal Complex
2. Emailing a notice to the Burlington County Times and Philadelphia Inquirer
3. Posting on the Library Board web page
4. Forwarding written notice to each person who has requested copies of the regular meeting schedule.

The above posting, filing, and mailing took place on the 17th day of November 2025.

II Moment of Silence and Flag Salute

IV Public Comment

None

V Meeting Minutes

Minutes of the regular meeting October 22, 2025

Motion to approve, Deborah Atherholt, Dara Purvis seconded.

Motion passed 7-0

VI Financial Discussions

A. Cash Disbursements Analysis Report

Motion to approve: Caroline Joyce, second Dara Purvis

Motion Passed 7-0

B. Cash Receipts Analysis Report

Motion to approve: Melissa Vance, second Joan Bernstein

Motion Passed 7-0

C. October 2025 Budget Statement

Motion to approve: Caroline Joyce, second Deborah Atherholt

Motion passed 7-0

D. Invoices in Excess of \$2,500.00

An invoice from Midwest Tape, LLC in the amount of \$2,582.11 for digital media via Hoopla.

Motion to Approve: Melissa Vance, second Dara Purvis

Motion passed 7-0

An invoice from Krueger International in the amount of \$2,636.92 for eight chairs for study rooms. (Capital Account)

Motion to approve: Jackie Brownell, second Dara Purvis

Motion passed 7-0

An invoice from ProQuest in the amount of \$2,868.74 for Syndetics Unbound upgrade package for catalog enhancement (12.1.2025-11.30.2026)

Motion to Approve: Caroline Joyce, second Joan Bernstein

Motion passed 7-0

VII Director's Report

See attached. Discussion of library goals, strategic plan, "viral" library video, events list, Donation from a charitable fund, winter gathering, boards & committee gathering

VIII Old Business

Lighting for book stacks

IX New Business

2026 Closings and Holiday Schedule

Motion to approve: Dara Purvis, second Melissa Vance

Motion passed 7-0

2026 Library Board of Trustees Meeting Schedule

Motion to approve: Deborah Atherhold, second Joan Bernstein

Motion passed 7-0

Revisions to Internet Usage Policies

Motion to approve: Joan Bernstein, second Deborah Atherholt

Motion passed 7-0

ADP/tax situation—Joan Shared handout.

X Closed Session

Motion to Enter Closed Session to Discuss Legal Matters and Review Auditor Proposals:
Caroline Joyce, second Joan Bernstein

Motion Passed 7-0

Motion to Return to Public Session: Caroline Joyce, second Jackie Brownell

Motion passed 7-0

XII Appointment of Auditor

Motion to Appoint Supplee, Clooney & Company: Deborah Atherholt, second Joan Bernstein

Motion passed on roll call, 7-0

| | MOTION | AYE | NAY | ABSTAINED | ABSENT |
|-------------------|--------|-----|-----|-----------|--------|
| Deborah Atherholt | | x | | | |
| Joan Bernstein | | x | | | |
| Jackie Brownell | | x | | | |
| Caroline Joyce | | x | | | |
| Shan Martin | | | | | x |
| Mary McMahon | | x | | | |

| | | | | | |
|---------------|--|---|--|--|---|
| Dara Purvis | | x | | | |
| Melissa Vance | | x | | | |
| Kevin Aberant | | | | | x |

XIII Resolutions

None

XIV Public Comment

None

XIII Adjournment

Motion to adjourn: Caroline Joyce, second Joan Bernstein

Motions passed 7-0

Meeting adjourned at 8:35 pm

The next scheduled regular meeting is Wed. December 17, 2025, at 7:00 pm

Director's report

November 19, 2025

Library Goals – 2025

- Create a furnishings upgrade proposal with vendor and present to Library Board of Trustees (July 2025) and Friends Board of Trustees for approval (Sept 2025)
A proposal for a furnishings upgrade for the New Book Area was presented but funding was not secured. A proposal for a furniture upgrade for the whole library was requested.
- Increase the technology-related program offerings for all ages (throughout 2025)
Programs on AI-related topics for adults and coding for children and teens were offered throughout the year.
- Establish online forms to schedule Tech Help (June 2025) and Notary appointment times
An online reservation form was not added for Notary appointments since almost all patron requests are for same-day help.
- Update laptops for in-library use (June 2025)
- Contract with a language learning resource (March 2025)
- Launch a Seed Library (Feb 2025)

Viral video on Facebook:

<https://www.facebook.com/share/r/1MdD1DjxPx/>

This video has 59,203 views with a reach of 35,979 (reach is the individual viewers). It has been liked (or loved) 1,272 times, with 37 comments and 56 shares.

For reference, the average post of ours this year gets 9 likes, 1 comment, 2 shares and our average reach is 444. Congrats to our social media guru, Jen H!

Other good news:

- Manhattan Short Film Festival: 250 attendees!
- Peace Pole – installed Oct 31. Thank you, Lunch Rotary!
- Local Authors Fest: Sat Nov 15 – 25 authors and 2 writing workshops
- Will and Louise Merriken Charitable Fund donated \$1,000

Winter Gathering:

Dec 5 @ 5pm Barone Tuscan Grille

A celebration for library staff, Library Board of Trustees and Friends Board of Trustees
Sponsored by the Friends of the Library.

Please RSVP ASAP to jhassab@moorestownlibrary.org.



